

What is VCARM?



Online Modules

Complete online modules to prepare for the class and exam.



Class Session

Two optional sessions
Four virtual sessions



Case Study Project

Apply what is being learned to an in-class case study.



Final Exam

Pass the final exam for certification.

VCARM Overview

The VCARM is a 'Virginia Contract Administration' certification focusing on contract administration policy activities in the Commonwealth. The VCARM is a 6-week hybrid course with both instructor-led and self-paced learning.

There are a few VCARM class sessions each year. Check the Calendar of Classes on the VIP LMS for the current schedule.

VCARM Fast Facts

- The required application can be accessed on the VIP LMS via the 'Apply to the VCARM Program' course.
- The VCARM course costs \$875 and includes all online work, virtual class meetings, and one exam session.

For more information, view the VCARM FAQs on the [VIP LMS](#) or email absorb@dgs.virginia.gov.

